

## CONDITIONS OF OCCUPANCY OF UNITS AT OCEAN DRIVE APARTMENTS

**Please note that payment of a deposit is deemed to signify acceptance of these conditions.** If, after reading this document, you do not wish to proceed with the booking you must contact us within 7 days of receiving the deposit receipt to cancel the booking and have your money refunded.

### Bookings

Bookings are not confirmed until receipt of the requested booking deposit.

### Payment

Full payment of the tariff is required **on arrival** unless special prior arrangements have been made with the Managers.

### Cancellation Policy

An administration fee of \$50 applies to all cancellations.

If the unit is unable to be rebooked, the following conditions also apply –

Cancellation within 1 month of commencement of booking –  
No refund.

Cancellation within 2 months of commencement of booking –  
50% of deposit will be retained, in addition to the administration fee.

Cancellation 3 months or more before commencement of booking –  
25% of deposit will be retained in addition to the administration fee.

We suggest that you consider travel insurance to protect yourself against unforeseen circumstances.

### Arrival and Departure Times

Arrival time is strictly after 2:00pm and departure time is strictly by 9:30am unless other arrangements have been agreed to in advance.

There is no refund for early departure.

### Number of Guests

Only the number of people shown on the receipt for the balance of the tariff may stay in the unit overnight and any increase in numbers without prior approval may lead to termination of the tenancy with no refund.

### Car parking

There is one car park space allocated per unit. Unless otherwise arranged with the Managers, extra cars must be parked in the street. Guests' visitors are not permitted to park in the car park.

### Facilities

Only registered guests are permitted to use the BBQ and pool without prior arrangement with the Managers.

### Damage

Any damages or breakages are to be notified to the Managers immediately. Guests are liable for payment of any charges incurred as a result and the guest authorises the Manager to charge their credit card for any such charges.

### Pets

NO PETS are allowed in the holiday units and guests or visitors are not permitted to bring pets on to the property.

### Smoking

The Strata By-Laws prohibit smoking anywhere on the property other than by the entrance to the driveway.

### Ball Games

Ball games are not permitted on the property under any circumstances.

### Wheels

Bikes, scooters, skateboards and other wheeled devices are not to be ridden on the property.

### Regulations

The by-laws, rules and regulations of the complex and any reasonable direction of the Managers must be complied with and the tenancy may be terminated without refund if, after receiving a warning, a guest fails to comply with this warning.

### Our Commitment

The property is maintained to a high standard but if you should find something not working correctly we ask that you advise us, as soon as possible, so that the matter can be attended to. We also welcome any comments and suggestions you have which may improve your holiday experience at Ocean Drive Apartments.